



2024 St. Francis Pioneer Days in the Park Food Vendor Form

Event Date and Time: May 31st- June 2nd

Location: St. Francis Community Park- 22825 St Francis Blvd NW, St Francis, MN 55070

Vendor Information:

1. All applicants will be selected by the St. Francis Pioneer Days Committee. Vendor companies will come on a first come first serve basis. In the basis of variety, we may turn down vendors based on similar food styles.
2. There will be no refund on vendor fees as this is a fundraiser for the festival for the operation of the St. Francis Pioneer Days festival.
3. The application and waiver must be signed to be considered for acceptance to the festival.
4. The space available is approximately 12' wide. This is an outdoor event. The St. Francis Pioneer days does NOT provide tables, chairs, or any tents. If you need additional space, please indicate that below.
5. All booths should have neat, tasteful, and appropriate displays, this is a family friendly event.
6. A certificate of Liability Insurance listing the following as ADDITIONAL INSURED: St. Francis Chamber of Commerce- Pioneer Days. If you are unable to obtain your own certificate of liability insurance, please indicate that you would like to be included in our event coverage. If you do not provide coverage there is an additional \$20 fee.
7. All mobile food units (food trucks) need hot and cold running water under pressure, no temporary handwashing set ups (meaning three buckets) permitted for the food trucks. New last year but a reminder here, they must have a sticker showing they have had their electrical inspection. Temporary food **stands** need a hands-free handwashing station and 3 bucket set up as seen on the application. Also, just a reminder that all trucks/carts/trailers/stands need an Anoka County license when operating in this county. Applications can be found at <https://www.anokacountymn.gov/1414/Food-Service-Establishments>
8. Vendor Fees are as follows; WITHOUT electric \$50 if registered before 4/1/24, \$75 if registered after. WITH electricity \$100 before 4/1/24, \$125 after. Registration fees cover Friday, May 31st, 2024, Saturday, June 1st, 2024 & Sunday, June 2nd, 2024.

Company Name: _____

Contact Name: _____

Phone: _____ E-mail: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Website (if applicable): _____

Total Space of food truck (with vehicle) or Stand Size: _____

Electricity

- Yes, I will need a space with electricity.
- No, I will not need electricity.

Liability Insurance:

- We will provide a certificate of liability insurance on or before the event.

- We will not have our own coverage, please include me in the event coverage. I understand this will result in a \$20 fee.

Button Discount (Optional)

We are bringing back to Pioneer Day button in 2024. We are hoping that vendors can offer a small discount to those who show a button when purchasing menu items from you. Would you be willing to offer a discount to someone who shows a button during purchase?

- Yes, I would love to offer a discount. My discount that you can advertise is _____
- No, I would prefer not to offer a button discount.

Please describe the menu items you will offer: _____

Waiver:

I understand that St. Francis Chamber of Commerce does not allow any products/booths that could be deemed pornographic or otherwise offensive, racist, sexist, ageist, etc. or products that could in any way be used as a weapon, offensively or defensively. I understand that displaying any of the above-mentioned merchandise for free or sale will result in dismissal from St. Francis Pioneer days without a refund. I understand that the determination of what is appropriate for the festival is strictly up to St. Francis Pioneer Days committee, without exception. I, the undersigned vendor, agree that St. Francis Pioneer Days, The City of St. Francis and the St. Francis Chamber are not responsible for any damage, loss or theft of any goods related to my business and/or organization. I hold the above-mentioned entities, their volunteers and their assigns harmless from any liability relations to my participation in the St. Francis Pioneer Days festival. Furthermore, I am aware that I am responsible for all appropriate Federal, State and local taxes. If vending food, I agree to have all the proper licensing and insurance coverage. I agree to adhere to set-up times as determined by the acceptance letter and remain in the space assigned to me.

I will abide by all guidelines stated in my application, acceptance letter, and code of conduct. Failure to comply with any of these guidelines may result in a dismissal from the St. Francis Pioneer Days event without a refund.

Signature: _____ Date: _____

If mailing forms; Please return all signed copies to St. Francis Area Chamber of Commerce- Pioneer Days P.O. Box 655 St. Francis, MN 55070.

All approved vendors will be notified by email no later than 3 weeks before the event with additional information on set-up dates, times, and spot location.